


DEPARTMENT OF CORRECTION 	POLICY MANUAL	POLICY NUMBER: 125	PAGE NUMBER: 1 of 2
		SUBJECT: Investigation of Escapes, Serious Crimes, Serious Injury, or Deaths	Adopted: 12/82 Reformatted: 01-2001

01.00.00. POLICY OF THE DEPARTMENT

The Administrators of the various divisions are responsible to see that an investigation is conducted when the following acts occur (1) escape, (2) serious crime, (3) serious injury, and (4) death.

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03.00.00. REFERENCES

04.00.00. DEFINITIONS

Serious Crime: Any misconduct that may constitute the commission of a felony.

Serious Injury: Any injury that requires medical staff attention and overnight hospitalization.

05.00.00. PROCEDURE

05.01.00. Division Administrator

Each division administrator will conduct an investigation of every escape, serious crime, death or serious injury and a written report will be completed.

Each incident will be evaluated by the Division Administrator before forwarding to the Director to see if policy and procedure was followed and/or if changes need to be made in existing policy and procedure. The report should include action taken or action contemplated by the administrator. The report will be received by the director no later than two weeks after the incident.

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05.02.00. Director

The director may convene a formal serious incident review panel if he deems the situation warrants it and more information is needed.

Director, Department of Correction

Date