


Idaho Department of Correction 	<b>Policy</b>	<b>Control Number:</b> 318	<b>Version:</b> 2.0	<b>Page Number:</b> 1 of 2
		<b>Title:</b> Disciplinary Procedures: Offender		<b>Adopted:</b> 6-8-1987  <b>Reviewed:</b> 8-4-2011  <b>Next Review:</b> 8-4-2013

**This document was approved by Brent Reinke, director of the Idaho Department of Correction, on 8/4/11 (signature on file).**

Open to the general public:  Yes  No

If no, is there a redacted version available:  Yes  No

**BOARD OF CORRECTION IDAPA RULE NUMBER**

[None](#)

**POLICY STATEMENT**

It is the policy of the Idaho Board of Correction that the Idaho Department of Correction (IDOC) promulgate (1) rules for offender conduct, and (2) procedures to ensure fairness and due process for alleged violations of IDOC rules.

**PURPOSE**

The purpose of this policy is to communicate the Board's philosophy regarding the IDOC's offender disciplinary system.

**SCOPE**

This policy applies to all procedures created under the authority of this policy and to all IDOC correctional facilities (to include community work centers [CWCs] and privately managed facilities) and probation and parole districts.

**RESPONSIBILITY**

The director of the IDOC and division chiefs are responsible for (1) overseeing the implementation of this policy, and (2) the development and implementation of a standard operating procedure (SOP) that provides guidance to staff for overseeing and administering the IDOC offender disciplinary system.

At a minimum, the SOP must include guidance for:

- Identifying rules and behaviors that result in disciplinary action;
- Establishing a range of sanctions that may be imposed when a violation of the rules is confirmed;
- Issuing infractions and conducting the infraction hearing process;
- Issuing disciplinary offense reports (DORs) and conducting the disciplinary hearing process;

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- The appeals process; and
- Staff training (related to overseeing and administering the disciplinary system).

## REFERENCES

None

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