


DEPARTMENT OF CORRECTION  INSTITUTIONAL SERVICES DIVISION	DIRECTIVE NUMBER: 401.06.03.023	PAGE NUMBER: 1 of 2
	SUBJECT: Position Descriptions	Adopted: 06-01-95 Revised: 11-02-98 Reformatted: 02-2001

01.00.00. POLICY OF THE DEPARTMENT

It is the policy of the Idaho Board of Correction that the Department of Correction ensure proper medical, dental, psychiatric and psychological services and treatment be provided to inmates incarcerated under its jurisdiction, including those state-sentenced offenders held in non-IDOC facilities.

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03.00.00. REFERENCES

Idaho Department of Correction Policy and Procedure Manual, Section No. 209.

Standards for Adult Correctional Institutions, Third Edition, Standard 3-4334.

Standards for Health Services in Prisons, P-23.

04.00.00. DEFINITIONS

Facility Health Authority: The on-site Health Authority or senior health staff assigned.

Medical Authority: Idaho Department of Correction Health Services Chief.

Medical Director: A physician (M.D.) either employed by the Idaho Department of Correction or the physician in charge if medical services are privatized.

Regional Health Manager: The individual assigned as the primary manager who is administratively responsible for the delivery of medical services if health services are privatized.

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05.00.00. PROCEDURE

The Division of Institutional Services and the Department's Medical Provider will operate under the Department of Correction Administrative Policy No. 209, Position Management. The Facility Health Authority will evaluate all medical staff positions and assure that job duties and responsibilities are accurately reflected within the position class code.

Each facility will have a job description for each individual position that specifies the functional responsibilities associated with that position.

Civil Service and/or Idaho Personnel Commission job classifications are not acceptable for individual duty station procedures.

The position descriptions will be reviewed and updated every two years.

Administrator, Institutional Services Division

Date