


Idaho Department of Correction 	Policy	Control Number: 404	Version: 2.0	Page Number: 1 of 2
		Title: Food Service		Adopted: 3-29-1995 Reviewed: 4-25-2012

This document was approved by Brent Reinke, director of the Idaho Department of Correction, on 4/25/12 (signature on file).

Open to the public: Yes No

BOARD OF CORRECTION IDAPA RULE NUMBER

[None](#)

POLICY STATEMENT

It is the policy of the Idaho Board of Correction that the Idaho Department of Correction (IDOC) establish standards and procedures for ensuring that a safe, nutritious diet will be provided to all offenders in a licensed kitchen and that procedures maximizing fiscal accountability are utilized.

PURPOSE

The purpose of this policy is to communicate the Board's philosophy in regards to offender food services.

SCOPE

This policy applies to all procedures created under the authority of this policy and to all employees and contractors of the IDOC who are involved in providing food services.

RESPONSIBILITY

The director of the IDOC and the chief of the Operations Division are responsible for (1) overseeing the implementation of this policy, and (2) the development and implementation of standard operating procedures (SOPs) that provides guidance and procedure on the following, at a minimum:

- Licensing requirements;
- Sanitation;
- Nutritional requirements;
- Food menu development;
- Forecasting food preparation and services;
- Meal counts;

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- Food ordering;
- Receipting food service supplies;
- Food supply inventories;
- Food cost reporting;
- Alternative meal procedures for restrictive housing populations;
- Selective and medical diets;
- Food donations; and
- Food service audits.

REFERENCES

None

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